

24 June 2019

BANDON HILL CEMETERY JOINT COMMITTEE

24 June 2019 at 6.30 pm

MEMBERS: Councillor Edward Joyce (Chair), and Councillors Barry Lewis and Stuart Collins

ABSENT Councillors Muhammad Sadiq, Stuart King, Hamida Ali, Alison Butler and Oliver Lewis

1. WELCOME AND INTRODUCTIONS

Councillor Edward Joyce welcomed attendees.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Muhammad Sadiq, Hamida Ali, Stuart King, Alison Butler, Oliver Lewis and lateness from Councillor Barry Lewis.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. MINUTES OF THE LAST MEETING

RESOLVED that:

the minutes of the meeting held on 26 November 2018 be agreed as an accurate record.

5. ELECTION OF THE CHAIR AND VICE CHAIR

Councillor Edward Joyce proposed Councillor Stuart Collins be elected as Chair this was seconded by Councillor Barry Lewis.

RESOLVED that:

Councillor Stuart Collins be elected as Chair.

6. REPORT OF THE TREASURER ON THE FINANCIAL OUTTURN FOR 2018/19

Solomon Akuffo, Head of Finance, Financial Engagement and Advice presented the report.

There were no further questions.

Resolved that:

1. The Comprehensive Income & Expenditure Account (Appendix A), the Balance Sheet (Appendix B) and the Movement in Reserves (Appendix C) be approved.
2. The transfer of the surplus generated during the 2018/19 financial year of £64,897 to Reserves be agreed.

7. REPORT OF THE SURVEYOR

Adam Brind, Contract Officer, presented the report.

Members discussed the replacement of the fence, and considered the three fence options outlined in the report, noting the possibility that if oak fencing was used it would twist over time.

An amendment to the recommendation 2.2 in the report was motioned by Councillor Edward Joyce and seconded by Councillor Stuart Collins that " The possibility of obtaining funding through a suitable Landfill Tax Credits Scheme be explored to help fund the replacement of the wooden fence to the front boundary, using oak to improve the appearance and security of the cemetery and to continue to repair the fences on the other boundaries be funded"

The Contract Officer explained that the Council's tree Officer will be completing an audit of the trees within the cemetery in August as it had been suggested that some trees on the Queenswood Avenue boundary may have to be removed due to damage and disease. Residents in Queenswood Avenue would be informed before any trees on that boundary are removed.

Members asked for information about the mesh bins which are no longer in place. The Contract Officer reported that mesh bins were provided in addition to the closed bins for busy periods such as Mother's Day. Only closed bins are provided during the remainder of the year as these stop rubbish blowing around the cemetery when it is windy

Resolved:

1. The cemetery opening arrangement allowing greater vehicle access at weekends and Bank Holidays is adopted as standard practice (current opening times to remain unaltered).
2. The possibility of obtaining funding from a suitable Landfill Tax Credits Scheme be explored to help fund the replacement of the wooden fence to the front boundary,

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using oak to improve the appearance and security of the cemetery and to continue to repair the fences on the other boundaries be funded

3. The addition landscape maintenance and improvement on the front boundary following replacement of the fence at a value not to exceed £5,000 be funded.
4. The planting of ten new trees each year for the next three years, to replace losses at a cost of approximately £2,500 a year and arrange removal of conifer trees at a cost of not more than £1,500 be funded.

8. ANY URGENT ITEMS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR

There was no urgent business.

9. EXCLUSION OF THE PRESS AND PUBLIC

10. DATE OF NEXT MEETING

The date of the next meeting is to be confirmed.

The meeting ended at 7.13 pm

Chair:

Date: